|  |  |
| --- | --- |
| Process Specification Form  Number 3\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name Complete Forecast Report \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Description Complete Forecast Report.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **Input Data Flow**  Forecasting Period, YTD Revenue, Number of Contracts YTD, Projected Revenue, Number of Projected Contracts | |
| **Output Data Flow**  Completed Forecast Report (All Fields) | |
| Type of Process  ❑ Online ❑ Batch ❑ Manual | Subprogram/Function Name |
| Process Logic:  IF Submission IS NOT Completed  THEN Show Message Box, Error (Complete All Fields of Submission)  ELSE  THEN Submit Submission TO 'D2 FORECASTS' | |
| Refer to: Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ❑ Structured English ❑ Decision Table ❑ Decision Tree | |
| Unresolved Issues: | |